

**GEAUGA PARK DISTRICT BOARD
OF PARK COMMISSIONERS
BOARD MEETING MINUTES
September 14, 2020**

The regular meeting of the Geauga Park District Board was held September 14, 2020 at the Meyer Center at Big Creek Park, Chardon, OH. The meeting was called to order at 8:30 a.m. Commissioners Mario Innocenzi, Howard Bates, Dennis Ibold, Pat Preston and Bill Dieterle were present.

Mr. Bates called the meeting to order. The Pledge of Allegiance was recited.

Park District Employees	GUESTS
John Oros, Executive Director	See EXHIBIT "A" attached
Matt McCue, Director of Planning & Operations	
Gloria Freno, Finance Manager	
Dennis Sloan, Lt. Ranger	
John Kolar, Chief Naturalist	
Sheryl Hatridge, Administrative Service Manager	
Bridey Matheney, Legal Counsel (Thrasher, Dinsmore & Dolan)	

APPROVAL OF THE AGENDA

Mr. Innocenzi made a motion to approve the agenda. Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes

ADOPTION OF THE MINUTES

The Board was presented with the minutes from the August 10, 2020 Regular Board meeting.

Mr. Ibold made a motion to approve the August 10, 2020 Board Meeting minutes. Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Ibold	Yes
Mr. Innocenzi	Yes
Mr. Dieterle	Yes
Mr. Bates	Yes
Mr. Preston	Yes

The Board was presented with the minutes from the August 14, 2020 Special Board meeting.

Mr. Preston made a motion to approve the August 14, 2020 Board Meeting minutes. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes

PRESENTATION OF FINANCIAL STATEMENT

The Board was provided the August 2020 Financial Statement. Mr. Oros pointed out the second half real estate disbursement was received.

Geauga Park District
**FINANCIAL STATEMENT MONTH ENDED
31-Aug-20
GENERAL FUND**

PERSONNEL EXPENDITURES

Salaries	\$224,543.58
Medicare	\$3,192.47
Hospitalization August premiums	\$50,312.42
OPERS July 2020	\$31,656.42

VOUCHERS

- Contract Services	\$70,090.27
- Supplies	\$12,183.06
- Materials	\$8,047.02
- Equipment	\$9,694.99
- Other	\$228.00
- Travel	\$143.29
- Advertising	\$8,778.35
- Covid	\$1,608.34
- Refunds - NAF vendor fees - \$860.00, Facility fees - \$190.00	\$1,050.00

\$309,704.89

\$111,823.32

Auditor Fees

- Auditor Fees for Real Estate Property Tax - 2nd Half Settlement - 2019	\$43,718.52
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\$43,718.52

EXPENDITURES & OTHER USES

\$465,246.73

REVENUES & OTHER SOURCES

Interest - August 2020 \$1,791.36

General Tax Collections

- Local Government Funds	\$9,600.18
- Real Estate Property Tax - 2nd Half - 2019 Settlement	\$2,797,903.42
- Real Estate Property Tax - 2nd Half - 2019 Settlement (Expensed as Auditor Fees)	\$43,718.52

Gifts & Donations

- Bird Box - \$11.00, Blackbrook Audubon Society - \$200.00 for Nature Scopes	\$211.00
- Edward & Barbara McCullough - \$200.00 in memory of Mary McCullough	\$200.00
- Foundation for Geauga Parks - \$4,200.00 - Program Supplies	\$4,200.00
- Foundation for Geauga Parks - \$940.84 - Frohring trail maintenance	\$940.84
- Foundation for Geauga Parks - \$2,237.75 - NRM Frohring & OP projects	\$2,237.75

Fees

- Camping	\$5,070.00
- Facilities	\$3,155.00
- Utilities - refunds	-\$460.00
- Programs / Workshops - In County - \$240.00, Out of County refunds (40.00)	\$200.00
- Farmer's Mkt - \$160.00, Holly Days - \$110.00, Home Spun Mkt. - \$60.00	\$330.00
- NAF vendor refunds - (\$220.00), Excessive cleaning fee \$50.00	-\$170.00
- Adventure Camp - \$4,600.00, Jr. Naturalist Camp - \$1,100.00	\$5,700.00
- Kayaks - \$2,183.27, Ropes - \$1,090.78	\$3,274.05
Sales - TWW - \$5042.45	\$5,042.45

Other Revenue Receipts

- Observatory House Rent - Sindelar - \$325.00, Chickagami House Rent - Kolar - \$400.00	\$725.00
- Public Entity Risk Services - \$12,155.17 insurance settlement for theft of construction tools	\$12,155.17

- Public Entity Pool Grant offered and awarded annually for risk management	\$1,000.00	
- Real Estate Fees refund - 2014-2017	\$15,246.76	
REVENUES & OTHER SOURCES		\$2,912,071.50
ENDING FUND BALANCE AS OF AUGUST 31, 2020		
		6,780,925.81
<u>LAND IMPROVEMENT FUND</u>		
BEGINNING FUND BALANCE AUGUST 1, 2020		
		2,698,064.76
EXPENDITURES & OTHER USES		
Vouchers		
- Professional Services	\$7,515.34	
- Contract Services	\$20,747.11	
- Land Acquisition - Gallo Property	\$739,301.25	
EXPENDITURES & OTHER USES		\$767,563.70
REVENUES & OTHER SOURCES		
- <u>Interest - August 2020</u>	\$855.64	
- <u>Other - Royalties/In-Lieu Fees</u>		
- Ford Windsor - \$2.55	\$2.55	
- Charles Schwab Anonymous donation for land acquisition	\$12.82	
REVENUES & OTHER SOURCES		\$871.01
ENDING FUND BALANCE AS OF AUGUST 31, 2020		
		1,931,372.07
<u>RETIREMENT RESERVE ACCOUNT</u>		
BEGINNING FUND BALANCE AUGUST 1, 2020		
		74,403.14
REVENUES & OTHER SOURCES		
<u>Interest -August 2020</u>	\$28.83	
REVENUES & OTHER SOURCES		28.83
ENDING FUND BALANCE AS OF AUGUST 31, 2020		
		74,431.97
<u>PARK CAPITAL RESERVE ACCOUNT</u>		
BEGINNING FUND BALANCE AUGUST 1, 2020		
		483,305.20
EXPENDITURES & OTHER USES		
Vouchers		
EXPENDITURES & OTHER USES		\$0.00
REVENUES & OTHER SOURCES		
<u>Interest - August 2020</u>	\$187.26	
REVENUES & OTHER SOURCES		\$187.26
ENDING FUND BALANCE AS OF AUGUST 31, 2020		
		483,492.46
<u>K-9 FUND</u>		
BEGINNING FUND BALANCE AUGUST 1, 2020		
		342.82

REVENUES & OTHER SOURCES

Donations

-

REVENUES & OTHER SOURCES

\$0.00

EXPENDITURES & OTHER USES

Vouchers

EXPENDITURES & OTHER USES

\$0.00

ENDING FUND BALANCE AS OF AUGUST 31, 2020

342.82

PRESENTATION OF VOUCHERS

Mr. Dieterle made a motion to approve the August 2020 paid vouchers except for ARMS Trucking and Preston. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes

Mr. Preston made a motion to approve the August 2020 paid vouchers for ARMS Trucking. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved 4-1, abstained:

Mr. Innocenzi	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Preston	Yes
Mr. Bates	Abstained

Mr. Innocenzi made a motion to approve August 2020 paid vouchers for Preston Auto. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved 4-1:

Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Abstained

NEW BUSINESS

PLANNING & OPERATIONS UPDATE

Mr. Oros shared that all projects are on track, including the new park at Welton’s Gorge and Sunnybrook’s stream restoration. Mr. McCue said that the Stapel’s Meadows restoration project construction has been ongoing the past couple of weeks and the other projects will be finished up over the next month or so. Mr. Oros added the in house construction crew has built a couple nice overlooks at Welton’s Gorge and constructed very nice trails. Mr. Dieterle said he noticed we are currently under budget, and Mr. McCue responded this is the gross maximum price not to exceed so the budget is the total cost of the project.

RESOLUTION NO. 13-20 – CERTIFICATION OF TAX LEVIES

Mr. Oros presented a resolution requesting the board approve the tax amounts and rates, and certify the tax levies for the auditor.

Mr. Bates made a motion to authorize Resolution No. 13 to certify the tax amounts and rates for the auditor, Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Innocenzi	Yes
Mr. Preston	Yes

Mr. Bates	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes

RESOLUTION NO. 14-20 – BUDGET AMENDMENT #14

Mr. Oros presented a resolution requesting the board approve the appropriation transfer of \$3,500 from travel expense to equipment for the purchase of a vehicle. Mr. Dieterle asked what vehicle is being purchased and Mr. McCue responded a Ford F350 to replace a plow truck that needs major repairs.

Mr. Bates made a motion to approve Resolution No. 14 for an appropriation transfer of \$3,500 from travel expense to equipment for the purchase of a vehicle, Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes

RESOLUTION NO. 15-20 – 2020 ACTIONS OF THE BOARD

Mr. Oros presented a resolution verifying the actions of the board related to ORC 1545.05 and park district financial transactions and obligations.

Mr. Bates made a motion to approve Resolution No. 15 to verify the actions of the board related to ORC 1545.05 and park district financial transactions and obligations, Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes

COMMISSIONER’S TIME

Mr. Oros shared the Ohio Parks and Recreation Association peer magazine featured an article written by Sandy Ward, Marketing Coordinator about the parks determination to stay open during Covid19. He said he is very proud to have a feature article in this publication and passed the publication around for board members to read.

Mr. Oros mentioned it was a privilege to represent the Geauga Park District at the 2nd annual Veteran’s Sports Expo this past weekend, and he received numerous positive comments from veteran’s, park users, and grandparents

EXECUTIVE SESSION

Mr. Oros requested a motion to go into executive session for a matter related to employee bargaining negotiations and a purchase of property.

Mr. Bates made a motion to enter into executive session. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes

The board entered Executive Session at 8:43 a.m. The Board came out of Executive Session at 9:16 a.m. No item was brought forward.

ADJOURNMENT

The next board meeting will be Monday, October 19, 2020 at 8:30 a.m. at the Meyer Center, Big Creek Park.

Mr. Bates made a motion to adjourn the meeting. Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved 4-0:

Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes

The meeting was adjourned at 9:17 a.m.

SUNSHINE LAW COMPLIANCE

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio's Sunshine Laws.

Respectfully submitted,

John Oros, Executive Director

Howard Bates, President